

CITY OF KINGMAN MEETING OF THE CITY COUNCIL
Council Chambers
310 N. Fourth Street Kingman, AZ 86401

6:00PM

ACTION AGENDA

Tuesday, January 21, 2020

****A member of the City Council may be attending the meeting telephonically****

REGULAR MEETING

CALL TO ORDER AND ROLL CALL –ALL COUNCILMEMBERS WERE PRESENT.

INVOCATION

Invocation will be given by Vance Miller from the Church of Jesus Christ of Latter Day Saints

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPOINTMENTS

a. Appointment to the Municipal Utility Commission

The term for Aline Parker expired on December 31, 2019. No new talent bank applications have been received for this commission. Ms. Parker has served for three years on the Municipal Utility Commission and has indicated the willingness to serve a fourth term. **Staff recommends approval of re-appointment. MOTION TO REAPPOINT ALINE PARKER WAS PASSED BY A VOTE OF 7-0.**

2. AWARDS/RECOGNITION

a. African American History Month Proclamation

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Work Session Meeting Minutes of January 7, 2020. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.

b. **Regular Meeting Minutes of January 7, 2020. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

c. **Work Session Meeting Minutes of January 15, 2020. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

d. **Liquor License Application- Kings Mart**

Applicant Martin Salam Banyameen of Kings Mart has applied for a Series 009 liquor store license for a business located at 2915 E. Andy Devine Ave. **Staff recommends approval.**

MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.

e. **Approval of Resolution 5256- Approving Base Hospital Agreement with KRMHC**

The City desires to enter into the attached advanced life support agreement between the city of Kingman and Kingman Regional Medical Center to provide medical direction, evaluation and control of PHP's Emergency Medical Technicians who comply with applicable provisions in delivering emergency medical services. This is an annual update to the agreement that is in place for Advanced Life Support and Medical Direction. **Staff recommends approval.**

MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.

f. **Kingman Industrial Park Land Sale**

Parcel II-U-E-B, Site 1.18 acres, was auctioned on January 2nd at 3:00 PM at the appraised value of \$40,000. There is one qualified and winning bidder, Interstate Group. **Staff recommends approval. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

g. **Approval of Job Order Proposal from Freiday Construction for the Construction of 24" Transmission Main on Kino Avenue from the Mohave Channel Crossing to Stockton Hill Road, ENG17-0027 Phase 1A**

On September 4, 2018 the Council approved a Job-Order-Contract with Freiday Construction for Underground Utility Pipeline Construction & Related Infrastructure, ENG18-0016. Staff asked Freiday Construction for a Job Order Proposal for project ENG17-0027 Phase 1A, which consists of approximately 3887 linear feet of 24" Ductile Iron water line and related items. This is the second of two phases of the Kino-Main Tanks Transmission Main Project that is east of Stockton Hill Road. The attached proposal includes a Guaranteed Maximum Price (GMP) of \$1,511,450.27 for this work. The project time is expected to be 90 calendar days from the issuance of a Notice to Proceed. **Staff recommends approval. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

h. **Request to Increase Visitor Center Gift Shop Expense Accounts**

The Office of Tourism originally budgeted \$128,000 to purchase merchandise for the Kingman Visitor Center Gift Shop in FY2020. After six months (i.e. as of December 31, 2019), 68% has been expensed. Funds allocated for Merchant Fees were \$5,850 and after six months 93% has been expensed. These expenses are outpacing the budget due to higher than anticipated sales activity (\$157,519 July through December 2019 compared to \$131,152 for the same period in 2018, a 20% increase in sales). **Staff recommends approval. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

i. **Approval of Resolution #5257- Approving An Agreement for Letter of Appointment from the Arizona Department of Forestry and Fire Management**

The department will enter into the attached agreement for letter of appointment, Pursuant to Arizona Revised Statutes §37-1382 E, to delegate the department to review of plans for construction, remodeling, alterations and additions of State, County and Public School buildings and their grounds and the inspections performed in conjunction therewith; conduct regularly scheduled fire safety

inspections of all buildings to include public, charter and private schools, as well as the State, County buildings; and conduct Fire Safety Education classes on behalf of the OSFM. This is an updated version based on modification to the program would be beneficial to increase participation in the LOA program and get more control to the local jurisdictions. **Staff recommends approval. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

j. Acceptance of Grant of Public Sewer Line Easement for the Extension of a Public Sewer Line Through Vacant Parcel 324-16-042 Adjacent to the Mohave Channel for the Devlin Avenue Sewer Line Extension Project, ENG17-0038

The Devlin Avenue Sewer Line Extension project was one of the projects identified in the 2016 Wastewater Master Plan Update Study and funded on the City's current 2019-20 adopted Capital Improvement Plan. The original plan for the Devlin Avenue sewer line extension calls for a new manhole on the east bank of the Mohave Channel. The contractor for this project, Freiday Construction LLC., and staff have looked at a more direct connection which requires this easement through vacant parcel 324-16-042. The easement will eliminate the need for the manhole directly east of the Mohave Channel, reduce the sewer extension length by approximately 15 feet and move the connection point to the existing trunk sewer line away from the edge of pavement on Thompson Avenue making for a safer connection to the existing sewer line. **Staff recommends approval. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

k. Fuel Station Replacement Project

This item is for award and construction of a new fuel station to replace the City's current station. The current station provides fuel to the City's fleet as well as NACFD. The existing station is nearly 30 years old and does not meet current regulatory and insurance requirements. The project will be constructed utilizing the attached ADEQ cooperative contract and the tank removal will be reimbursable up to \$75,000 through a grant program. Total project cost is

\$737,675.99 including Unisource Electric fees, fuel station construction and underground tank removal. **Staff recommends approval. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

l. Request for Modification of Encroachment Permit at 532 Beale Street, ENG19-0067

On September 3, 2019 the Council approved an encroachment application for installation of a grain silo in a portion of the public right of way at 532 Beale Street. Council has previously approved a maximum encroachment of three (3) feet into the Beale Street right of way. On January 12, 2020 staff received an email request from Terry Thompson requesting an additional eighteen (18) inches of encroachment for the grain silo. The amount of encroachment will increase from 3 to 4.5 feet, which will leave 7 feet of sidewalk for pedestrian traffic. **City administration recommends approval. MOTION TO PASS WAS PASSED BY A VOTE OF 6-0.**

m. Request to Reallocate Funding to Meet Grant Match Requirement for 8th Street Underpass Drainage Improvement Project

The City of Kingman was awarded a State of Arizona Department of Emergency and Military Affairs grant in the amount of \$450,000 to address storm runoff at the 8th Street underpass. The match requirement for this grant is 25%. The City of Kingman's FY2020 Adopted Budget includes \$133,000 in project funding for the Beverly Avenue drainage project (\$50,000 in ROW acquisition and \$83,000 for design) out of the Stormwater Fund. Since this project is not expected to be completed during this fiscal year, staff requests reallocating \$112,500 from the Beverly Avenue drainage project to meet the grant match requirement for the 8th

Street underpass drainage improvement project. **Staff recommends approval. MOTION TO PASS WAS PASSED BY A VOTE OF 7-0.**

5. **OLD BUSINESS**

6. **NEW BUSINESS**

7. **DEPARTMENT REPORTS**

8. **ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

Limited to announcements, board and commission liaison reports, availability/attendance at conferences and seminars.

9. **COUNCIL REQUESTS FOR FUTURE WORK SESSION AGENDA ITEMS**
AND/OR CALENDAR ADJUSTMENTS

ADJOURNMENTV --- MOTION TO ADJOURN WAS PASSED BY A VOTE OF 7-0.